



memorandum

Please Post

TO: HSA Chief Stewards
FROM: Rebecca Maurer, Director of Strategic Communications & Member Development
DATE: January 24, 2008
SUBJECT: **Reminder regarding convention and election deadlines**

1. REGIONAL DIRECTOR ELECTIONS

A reminder that Regions 2, 4, 6, 8, and 10 are holding elections for Regional Director. All HSA members in these regions are encouraged to put their names forward for nomination.

Regional Directors sit on the union's Board of Directors. They meet ten times per year and take an active leadership role in the union's committees. To be eligible, members must be employed in a chapter and be a member in good standing for one year. The term of office for Regional Directors is two years. Nominations must be made in writing by two members. ***For more information about the responsibilities of Regional Directors, and to obtain nomination forms, please contact your Chief Steward or visit the HSA website: www.hsabc.org***

**The deadline for receipt of nominations at the HSA office is
Thursday, February 7, 2008**

2. RESOLUTIONS FOR HSA'S ANNUAL CONVENTION IN APRIL

HSA's 2008 annual convention will be held April 17, 18 & 19, 2008 in Burnaby.

All members must submit resolutions to the convention through their chapters. Once endorsed by the chapter, resolutions are sent to the HSA office for inclusion in the Annual Report, published in March, and mailed to all members.

For guidance in preparing resolutions, stewards and members may want to refer to the union website at www.hsabc.org and review resolutions from previous conventions. They can be found on the website under the publications/annual reports section. The resolutions are contained in the 'business arising' and 'minutes' documents.

All members are encouraged to attend their chapter meeting and participate in the union's democratic decision-making process. Check with your chief steward for meeting details.

**The deadline for receipt of resolutions at the HSA office is
5:00 p.m. on Tuesday, February 12, 2008**