



**\*REVISED\***

## memorandum

**Please Post**

TO: HSA Chief Stewards  
FROM: Miriam Sobrino, Director of Strategic Communications & Member Development  
DATE: March 4, 2010  
SUBJECT: **REMINDER: HSA Convention Registration Deadline**

---

All HSA members are welcome to attend and speak at HSA's Annual Convention in Vancouver **April 15-17, 2010**, at the Fairmont Hotel Vancouver. Only delegates, however, receive financial support to attend, and have the right to vote at convention.

For chapters with 49 or fewer members, the HSA chief steward is the sole delegate. If the chief steward is not attending convention, an alternate should be identified. Chapters with more than 49 members are entitled to one additional delegate for each additional 50 members or portion thereof.

Chapters electing delegates should hold delegate election meetings in time for delegates to register for convention by the March 10 deadline. The date, time and location of delegate election meetings should be posted on union notice boards in time to provide sufficient notice for members to attend these meetings.

Delegates should fax their registration for convention to the HSA office at 604.439.0976 or toll free at 1.800.663.6119, attention **Wendy Scarrett**.

**The deadline for delegates to register for convention is no later than  
Wednesday, March 10, 2010 at 5:00 p.m.**

**HSA cannot guarantee hotel reservations for registrations received  
after this date.**