



memorandum

TO: All Chief Stewards in Community Social Services
FROM: Sharon Geoghegan, HSA Labour Relations Officer
DATE: July 9, 2012
SUBJECT: **Joint Community Social Services Labour Adjustment & Education Fund**
STATUS: Urgent: For action

Enclosed is an information package to assist members in applying for education funding from the Joint Community Social Services Labour Adjustment & Education Fund. **The deadline for applications is August 29**, so please make your members aware of this opportunity as soon as possible.

In addition, please post the following documents on the union notice board in your office:

- 1) HSA bulletin
- 2) Poster
- 3) Overview
- 4) Frequently Asked Questions
- 5) Application form.

All of this information is also posted in the "MEMBER SERVICES" section of the HSA website. Additional application forms can be downloaded from this site.

Thank you for your assistance, and please contact me through the HSA office if you require further information.

In solidarity,

Sharon Geoghegan
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