



HSPBA Professional Development Fund Eligibility and Funding Guidelines

Deadline: October 1, 2012

Eligibility:

1. The applicant must be an HSA member covered by the Health Science Professionals Bargaining Association contract.
2. Courses being applied for must be taken between April 1, 2012 and December 31, 2012.
3. The course must relate to professional development in a health science discipline being practiced in the public health care system.
4. Applications must be received by October 1, 2012.

Funding Guidelines:

1. Subject to sufficient funding and once an application is approved, the fund will reimburse the actual cost of tuition/course fees, books, and related expenses to a maximum of \$1,000.
2. Applicants must disclose funding they have received toward the course from their employer or any other source.
3. Applicants must disclose if they have previously received funding from HSA.
4. Successful applicants will be advised by letter when their application has been approved and the amount that has been awarded.
5. ***Receipts must be received no later than April 30, 2013. Payment will be made once satisfactory receipting has been received.***