



BULLETIN

February 27, 2020

Upcoming HSA Workshops and Trainings: Basic Steward Training Supervisors in the Union

Registration Information:

Stewards may register by logging into [My Events Registration](#). Workshops are listed under Steward Education events.

Basic Steward Training (3 days)

Stewards play a vital role in the union. Particularly important is the steward's role in contract interpretation, organizing and the grievance procedure. In recognition of the need for educating new stewards in these areas, HSA is offering 3-day Basic Steward Training workshops at the HSA office as follows:

Date: June 1-3, 2020

Time: 9 am – 4:30 pm

Location: HSA Office, 180 East Columbia Street, New Westminster

The focus of these training sessions is for new, inexperienced HSA chief, assistant or general stewards who have not attended Basic Steward Training in the past. The workshop will familiarize new stewards with the structure of HSA and promote skills to enable stewards to function confidently in their role. Workshop content includes:

- how HSA works as a union
- role of the steward
- advocacy skills
- leadership skills
- contract interpretation
- grievance handling



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Supervisors in the Union (2 days)

Date: May 11-12, 2020

Time: 9 am to 4:30 pm

Location: HSA Office, 180 East Columbia Street, New Westminster

Summary:

HSA is unique in terms of the number of supervisors who are included in the union. Supervisors were some of the founding members of HSA when the Union was first organized. This workshop is HSA's invitation for supervisors to come and teach each other how to work together as members and as supervisors, as well as with stewards.

Objectives:

HSA Supervisors will have a better understanding of:

- how to understand the interplay between their role as a member and as a supervisor
- the issues surrounding supervisors who are stewards
- how stewards and supervisors work with each other
- the roles of the union representative and supervisor in grievances
- current information on HSA's work on specific contract issues

The ultimate goal of these workshops is to offer concrete support to HSA supervisors and to promote cooperation amongst all HSA members, no matter their position in the workplace.

Supervisors can register by logging into [My Events Registration](#). The workshops will be listed under **Steward Education events**.

Please contact HSA at 1-800-663-2017 if you do not know your HSA Member ID as you will need this to register.



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Reimbursement for Travel Expenses:

Participants traveling on approved HSA business are reimbursed for receipted travel expenses.

Unless otherwise approved, HSA pays for participant's travel (mileage or alternate fare, and wage replacement) in the way that is most reasonable and least expensive overall.

*When a member uses his/her personal vehicle for travel, reimbursement will be at the rate equivalent to maximum Canada Customs and Revenue Agency (CCRA) non-taxable allowance **effective January 1, 2020.***

HSA will reimburse for all public transit.

We look forward to seeing you!