

Benchmark Title **ACTIVITY WORKER – 8**

Grid Level 8 – JJEП Wage Grid

Job Summary Plans, organizes, implements, and evaluates community-based recreational, social and/or educational activities. Encourages and facilitates clients’ participation in activities.

- Key Duties and Responsibilities**
1. Plans, organizes, implements, and evaluates community-based recreational, social and/or educational activities to meet clients’ needs.
 2. Encourages and facilitates clients’ participation in activities; provides guidance and instructions.
 3. Monitors and observes clients’ behaviour. Report problems to the supervisor.
 4. Provides skill-building to clients such as life skills and social skills; models appropriate behaviour.
 5. Ensures the safety of clients. Responds to emergencies in accordance with established policies and guidelines.
 6. Participates in the development of individual activity plans.
 7. Accompanies and/or transports clients to activities.
 8. Administers medication as required in accordance with established guidelines, procedures and instructions.
 9. Maintains related records and statistics and produces reports as required.
 10. Maintains liaison with clients’ families, other community service providers and professionals.
 11. Performs other related duties as required.

Qualifications *Education and Knowledge*

 Certificate in a related human/social service field or recreation course.

Training and Experience

 Six (6) months recent related experience.

 Or an equivalent combination of education, training and experience.

**COMMUNITY SOCIAL SERVICES JOB EVALUATION PLAN
RATING RATIONALE**

BENCHMARK TITLE: Activity Worker

FACTOR	REASON FOR CLASSIFICATION	DEGREE	POINTS
1	Education and Knowledge – Requires completion of a certificate program in a related Human Service Field or recreation courses	3	56
2	Training and Experience – Requires up to and including 6 months recent related experience	2	50
3	Physical Demands – Almost always participates in recreational/social/educational activities with clients involving moderate physical exertion	5	35
4	Concentration – Almost always required to observe, listen and respond to client inquiries that are straightforward and repetitive	5	42
5	Independence – Guided by specific procedures; selects a course of action to complete assignments using previous instructions to plan and implement recreational, social, and/or educational activities and reports client progress	3	43
6	Judgement – Assesses client progress and chooses an approach using accepted procedures and techniques to plan and implement client activities	4	57
7	Leadership/Supervision – Little or no responsibility	1	20
8	Accountability – Work has direct impact on service provided to client	3	43
9	Communication – Facilitates and encourage client participation in activities; clients are normally co-operative	4	57
10	Care of Individuals – Work involves observing and monitoring clients' movements, ensuring the well-being and safety of clients and providing skill-building to clients	3	30
11	Environment/Working Conditions – Pace of work is not always controlled by the employee; there is often multiple demands with time pressure to finish specific job tasks such as administering medication	5	42
Total Points			475
Grid Level			8