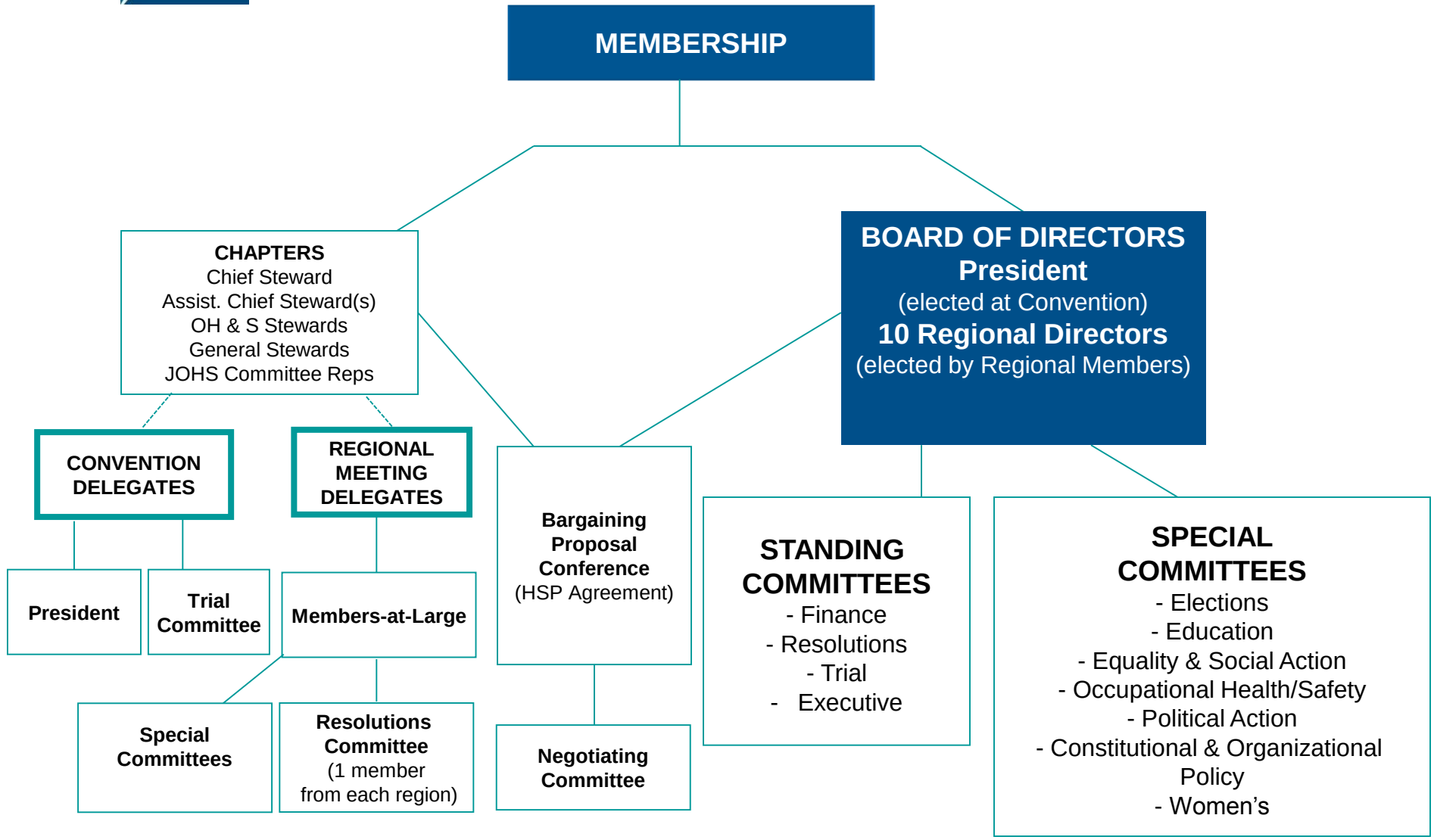
HEALTH SCIENCES ASSOCIATION OF BC
Governance Organizational Chart



From the HSA Constitution

Article 11 – Members-at-Large

Section 1. Duties of Members-at-Large

The Regions will elect members who are willing to participate in standing and special committees, as delegates to Regional Meetings, to Convention, and to the BC Federation of Labour Convention.

Section 2. Term of Office

The term of office for Members-At-Large shall be two (2) years and will commence upon completion of the annual convention following the Regional Meeting where elections took place.

Section 3. Election of Members-at-Large

Nominees must have been a member of the union for at least one year immediately prior to election.

Regions up to and including 1,999 members shall be entitled to 2 Members-at-Large and 2 alternates. Regions with more than 1,999 members will be entitled to one additional Member-at-Large for each additional 1,000 members or portion thereof.

A region's Member-at-Large entitlement is based on the number of members in that region 60 days prior to the election.

A region's Member-at-Large entitlement remains the same for the balance of the two-year term.

Odd-numbered regions elect Members-at-Large at regional meetings within the 12-month period prior to Convention held in odd-numbered years.

Even-numbered regions elect Members-at-Large at regional meetings within the 12-month period prior to Convention held in even-numbered years.

A region's Members-at-Large must be elected from at least two different hospitals/facilities.

Each region, at the time of election, will elect one of the above Members-at-Large to the Resolutions committee for a two-year term.

Section 4. Vacancies

(a) The Alternate Member-at-Large will fill a vacancy for the remainder of the term.

(b) In the case of an unfilled vacancy, the vacant position shall be filled at the next Regional Meeting.

Policy: Regional Meetings

Section: Governance
Date Reviewed: September 18, 2015
Date Revised: December 2, 2015

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Policy Statements:

1. General

1.1 The Board of Directors determines the time and place of the regional meetings and advises members at least 6 weeks prior to the date of the meetings.

1.2 The Regional Directors chair the meetings in their region.

1.3 The HSA President reports on the union activities.

1.4 Elections for members-at-Large are conducted at Regional Meetings.

2. Delegate Entitlement

2.1 A Delegate must be a current member of HSA.

2.2 Chapters with up to and including 49 members are entitled to one (1) delegate who is the Chief Steward or her/his Alternate.

2.3 Chapters with over 49 members are entitled to have one (1) additional delegate for every fifty (50) members or portion thereof.

2.4 Delegates must be employed in the Chapter they represent.

2.5 Delegate entitlement for regional meetings is based on the number of members 60 days prior to the meeting.

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3. Delegate Status

3.1 Delegates to a Regional Meeting are:

- The Regional Director
- Members-at-Large
- Chief Stewards
- Assistant, General, or Site Stewards who replace Chief Stewards who are unable to attend
- any other HSA member at that Chapter as long as they are elected at the Chapter meeting.

3.2 Participants entitled to attend Regional Meetings without delegate status are:

- non-delegated HSA members
- assigned HSA staff
- invited guests
- Labour Council Delegates from that region
- Constituency Liaisons

3.3 While HSA encourages all members to attend their Regional Meeting, only official delegates, Labour Council Delegates and Constituency Liaisons are reimbursed for wage replacement and expenses related to attending the Regional Meeting.

3.4 A member must be approved as a Delegate before making final travel arrangements to attend.

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Policy: **Members-at-Large**

Section: Elections

Effective: September 14, 2014

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Policy Statements:

1. Nominations

1.1 Nominees for Members-at-Large must have been a member of the union for at least one year immediately prior to the election.

1.2 Verbal or written nominations are accepted. Nominees do not need to be present at the election provided a written acceptance of the nomination is submitted.

1.3 Nominees shall disclose to the delegates any known reason why they would be unable to fulfil the duties of the position.

2. Elections

2.1 Members-at-Large are elected by the Regional Meeting delegates from their region.

2.2 All Regions elect at least two Members-at-Large and Alternates based on the entitlement prescribed by the Constitution.

2.3 Member-at-Large entitlement remains the same for the duration of the two-year term.

2.4 A region's Members-at-Large must be elected from at least two different chapters.

2.5 Each region elects one Member-at-Large to the Resolutions Committee.

2.6 Members-at-Large elected at Regional Meetings take office at the closure of the following Annual Convention.

3. Term

3.1 Members-at-Large are elected for a two-year term.

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3.2 Members-at-Large are elected to the Resolutions Committee for a two-year term.

4. Member-at-Large Participation

4.1 Members-at-Large are selected to participate:

- on standing and special committees;
- as a delegate to HSA Regional Meetings;
- as a delegate to the annual HSA Convention; and
- as a delegate to BC Federation of Labour conventions.

4.2 Members-at-Large selected to committees are expected to attend every meeting unless there is a compelling reason for missing a meeting.

4.3 The Member-at-Large elected to the Resolutions Committee may be required to attend the BC Federation of Labour's Policy and Constitutional Conventions.

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